

MANDATORY DISCLOSURE

RAJALAKSHMI ENGINEERING COLLEGE (M.B.A.)

1. AICTE File No : F.No.07/05/TN/MBA/2002/050/RO

Date & Period of Last Approval : 10.05.2012 & 2012-13

2. Name of the Institute : Rajalakshmi Engineering College
(M.B.A.)

Address of the institution : Rajalakshmi Nagar
Thandalam, Chennai 602105.



City & Pincode : Chennai, 602 105

State / UT : Tamil Nadu

Longitude & Latitude : 80°0'14.52"E
13°0'30.94"N

Phone Number with STD Code : 044-37181061/1062/1014

Fax Number with STD Code : 044-37181113

Office hours at the institution : 8.00 am to 5.30 pm

Academic hours at the institution : 8.00 am to 3.30 pm

Email : specialofficer@rajalakshmi.edu.in

3. Type of Institution : ~~Govt / Govt aided / University Dept /~~
~~Deemed Univ /~~ **Private – Self Financed**

Category (1) of the Institution : ~~Non-Minority /~~ **Minority (Linguistic)**

Category (2) of the Institution : ~~Co-education / Women only~~

4. Name of the organization running the Institution : Rajalakshmi Educational Trust
- Type of the Organization : ~~Society~~ / **Trust** / ~~PPP~~
- Address of the Organization : K 67 Anna Nagar East, Chennai 600 102.
- Registered with : Sub Registrar Office, Anna Nagar, Chennai 40.
- Registration Date : 25.04.2000
- Website of the organization : www.rajalakshmi.edu.in
5. Name of the affiliating University : Anna University, Chennai.
- Address : Sardar Patel Road, Guindy, Chennai.
- Website : www.annauniv.edu
- Latest Affiliation Period ; 2012-13
6. Name of the Principal / Director : Dr. C B Ragothaman
- Exact Designation : Professor & Head
- Phone No with STD Code : 044-37181061
- Fax No with STD Code : 044-37181113
- Email : hod.mba@rajalakshmi.edu.in
- Highest Degree : M.B.A., Ph.D.
- Field of Specialization : HR & Finance Management

7. Governing Board Members :

College Governing Council :

The members of the Governing Council are :

Thiru. S. Meganathan, B.E., F.I.E.
K-67, Anna Nagar East, Chennai – 600 102.

Chairman

Dr. Mrs. Thangam Meganathan,
M.A., M.Phil., Ph.D.,
K-67, Anna Nagar East, Chennai – 600 102.

Chairperson

Thiru. Abhay Shankar Meganathan, B.E., M.S.
K – 67, Anna Nagar East, Chennai – 600 102 .

Member
(Trust Nominee)

Prof. Dr. C R Muthu Krishnan
Former Deputy Director, IIT-M &
Consulting Advisor, TCS

Member

Mr. K. Jayaramakrishnan
Former Vice President (Global Alliances)
Tata Consultancy Services, Chennai.

Member

Thiru. K. A. A. Jabarullakhan, B.E.
No. 8/7, F- Type, Sidco Nagar, Villivakkam,
Chennai – 600 049.

Member
(Trust Nominee)

Dr. S. Muthu, B.E. M.E., Ph.D.
B-622, River Apartments, 4th Main Extension,
Kotturpuram, Chennai – 600 085.

Member
(Trust Nominee)

The Regional Officer,
Southern Regional Office, A.I.C.T.E.
Shastri Bhavan, Chennai-600 006.

Nominee of the
G.O.I. Ex-Officio

Mr. Udayachandran
General Manager, Works Engineering Division,
Lucas TVS Ltd, Padi,
Chennai – 600 050.

Nominee of the University

Mr. Ramesh Chand Meena, IAS.,
Commissioner of Technical Education,
Chennai – 600 025.

Ex-Officio
Member

Dr.T. Alwarsamy, Ph.D.
Liaison Officer,
Directorate of Technical Education, Chennai

Nominee of the State Government

Dr. C B Ragothaman, M.B.A., Ph.D.
Principal,
Rajalakshmi Engineering College (M.B.A),
Chennai 602 105.

Member

Frequency of meeting & Date of last meeting :

Twice in a Year
(28.10.2012)

8.	Academic Advisory Body	:
	Dr. C.R. Muthukrishnan Consultant Advisor, Tata Consultancy Services A-3, Dhruva Nivas 23, South Mada Street Srinagar Colony, Saidapet, Chennai – 600 015.	CHAIRMAN
	Dr. P.V. Vaidyanathan Former Vice-Chancellor, Annamalai University C-1, Ashok Enclave, 18, I Avenue, Ashok Nagar, (Opp. Police Training College) Chennai – 600 083. Resi. Ph : 044-24746610 Cell : 94440 – 21099.	MEMBER
	Thiru. S. Meganathan, B.E.,F.I.E. Chairman, Rajalakshmi Engg. College, K-67, Anna Nagar East, Chennai – 600 102. Resi. Ph : 044-26202756.	MEMBER
	Dr. (Mrs). Thangam Meganathan, M.A., M.Phil., Ph.D., Chairperson, Rajalakshmi Engg. College, K-67, Anna Nagar East, Chennai – 600 102. Resi. Ph : 044-26202756.	MEMBER
	Dr. V. Sankara Narayanan Director, Tamil Virtual University, No.9, Engineer's Avenue, Tansi Nagar, Velachery Chennai – 600 042. Res.Ph.044-22433181 Mobile: 98410 62105	MEMBER
	Prof. H. Devaraj Professor, Department of Zoology, University of Madras, Guindy Campus, Chennai –600 025. Resi. Ph : 044- 24419596	MEMBER
	Dr.S. Muralidharan Chief Scientist, Tata Consultancy Services, Chennai.	MEMBER

Ms. Hema Gopal,
Vice President,
Tata Consultancy Services,
Chennai.

Member

Mr S.Nagarajan
Executive Director (Retd),
Ashok Leyland Ltd
16/27, Seethammal Road,
Alwarpet, Chennai 600 018
Resi 044-24341296
Mobile : 98410 77604

MEMBER

Mr.Hari Eswaran
Chairman – Easun Group
VI Floor, Temple Tower,
672,Anna Salai.Chennai 600035
Ph: 044-24346412

MEMBER

Mr.K.Ramachandran
Corporate Marketing & Communications,
Cognizant Technology Solutions
No.8,7th Cross Karpagam Garden,
Adyar, Chennai 600 020.
Ph.044-28116033 / 43602134

MEMBER

Mr.G.D.Sharma,
Principal, Beeline HR Advisory,
T. Nagar, Chennai 600 017
Mobile : 98409 98103

MEMBER

Mobile : 98409 98103

Frequency of meeting & Date of last meeting : Twice in a Year
(14.10.2012)

9. Student feedback mechanism on Institutional Governance / Faculty Performance:

- ✓ Faculty members who are not handling the particular class are given the responsibility of collecting feedback from students belonging to that class to ensure free and fair response.
- ✓ A structured proforma consisting of important parameters pertaining to teaching- learning process has been designed for the purpose of collecting students' feedback.
- ✓ The responses are subject to Electronic Data Processing and the results are analysed by the HoDs and the Principal, and the feedback is communicated to the faculty members concerned wherever necessary, for their improvement.
- ✓ Students feed back on value added programme conducted (for example guest lectures, seminars, employability camp, etc.) is obtained at the end of the programme by distributing questionnaire on the event.

The feedback is entered into computer and the ratings given by students are calculated to arrive at a cumulative index which will denote the rating of the students for the faculty in a given subject. Further, parameter wise rating also noted for certain parameters to identify the strength and areas for improvements for the faculty.

5 – Excellent, 4 – Very Good, 3 – Good, 2 – Fair, 1 - Poor

The subject knowledge, presentation skills, and the readiness of the faculty to help the students in case of clarifications, additional inputs given in the class and other factors could be inferred from the feedback.

The inputs are communicated to the faculty members through HoD by the Principal for suitable improvements. Besides, the inference is discussed with the faculty members during the annual faculty appraisal.

10. Grievance redressal mechanism for faculty, staff and students:

There is a grievances redressal committee which is functioning to look into the grievances of teaching and non-teaching staff , and students.

It consists of Prof. S. Sankar, Dean – M.B.A, Dr. C B Ragothaman, Principal, Prof. C. Ramalingam, Professor – M.B.A., Mr. G. Sankararaman, Associate Professor, M.B.A., Mr. I. Philip Praveen, Director - Training & Placement. Dr. N.S. Venkataraman, Director, and student representatives.

The committee conducts regular meetings to study the grievances and recommends ameliorative measures to the principal for suitable action. A number of grievances have been sorted out during past few years. Normally every genuine grievance is promptly attended. Action taken reports is maintained.

Functions:

A committee consisting of Chairperson, Principal, and the Administrative Officer discusses representations received from staff members. The HOD concerned serves as co-opted member, wherever necessary. It operates in two modes: when a individual or group is having a grievance it is discussed with grievance redressal committee. Also the grievances are expressed in the regular meeting of faculty members and for the students it is expressed by class representatives in their class committee meetings.

Number of grievances redressed during the last two years is around 2.

11. Students Details: **a. ADMISSION**

Name of the Department	Course	Level : UG / PG	1st Year of Approval by the Council	Year wise Sanctioned Intake			Year wise Actual Intake			Cut off marks - General Quota		
				2012-13	2011-12	2010-11	2012-13	2011-12	2010-11	2012-13	2011-12	2010-11
M.B.A	Management Studies	PG	2002	120	120	120	119	104	119	35.6	44	34.4

b. RESULT ANALYSIS:

Name of the Department	Course	Level : UG / PG	1st Year of Approval by the Council	% of students passed with Distinction			% of students passed with First Class		
				2010-12 Batch	2009-11 Batch	2008-10 Batch	2010-12 Batch	2009-11 Batch	2008-10 Batch
M.B.A	Management Studies	PG	2002	3	-	18	46	91	91

c. Placement Details:

Name of the Department	Course	Level : UG / PG	1st Year of Approval by the Council	Students Placed			Average Pay Package. Rs/ Year			Students opted for Higher Studies			Accreditation Status of the Course (Accredited / Provisionally Accredited / Not Accredited / Not Eligible Yet)
				2011-12	2010-11	2009-10	2011-12	2010-11	2009-10	2011-12	2010-11	2009-10	
M.B.A	Management Studies	PG	2002	56	15	13	2.75	1.97	2	-	-	-	Not Accredited

12. **Faculty Details:**

No	Name of the Faculty	Designation	Date of Joining	Highest Qualification	Area of Specialization
1	Prof. S Sankar	Dean	01.08.2009	M.Tech., PGDM.	Marketing
2	Dr. C B Ragothaman	Principal	07.06.2007	M.B.A., Ph.D.	HR & Marketing
3	Dr. C Ramalingam	Professor	16.06.2008	M.B.A., M.Phil., Ph.D.	Accounting, Finance Mgt
4	Mr. T C Thomas	Associate Professor	01.08.2002	M.B.A., (M&F), M.B.A., (M&HR), M.Phil.,	Finance, Marketing
5	Mr. G Sankararaman	Associate Professor	20.06.2005	M.B.A., M.Phil.,	Finance, Marketing
6	Ms. K R Sowmya	Associate Professor	01.07.2011	M.B.A., M.Phil.,	HR & Marketing
7	Ms. U. Devika	Assistant Professor(SS)	26.11.2007	M.B.A., M.Phil.,	HR
8	Ms. R Sindhu	Assistant Professor(SS)	16.06.2008	M.B.A., M.Phil.,	HRD & Marketing
9	Mr. S Suresh	Assistant Professor(SS)	12.07.2010	M.B.A., M.Phil.,	Finance, Marketing
10	Ms. B K Shrividhya	Assistant Professor(SS)	07.06.2010	M.Com., M.B.A., M.Phil.	Finance & HR
11	Ms. Padigi Reddy Sreevidya	Assistant Professor	16.06.2010	M.B.A., M.Phil.,	HR & Marketing
12	Ms. V Padmini	Assistant Professor(SS)	01.06.2011	M.B.A., M.Phil.,	Finance & Systems
13	Ms. B. Niraimathi	Assistant Professor(SS)	01.06.2011	M.B.A., M.Phil.,	Finance & Marketing
14	Ms. A Anitha	Assistant Professor	06.01.2012	M.B.A., M.Phil.,	HR
15	Ms. S Deborah Sharon	Assistant Professor	06.01.2012	M.B.A., M.Phil.,	HR & Systems
16	Mr. M. Tamilvanan	Assistant Professor	25.07.2012	M.B.A.,	Marketing & Production
17	Ms. K M Ramya Krishna	Assistant Professor	01.08.2012	M.B.A.,	Finance, HR

13. Admission Quota :
Entrance Test / Admission Criteria :

	2012-13	2011-12	2010-11
Cut Off / Last Candidate Admitted	8.9	98	68.4
	5.43	45.22	
Fees in Rupees	Rs.25000/-		
Number of Fee Waivers offered	-	-	-
Admission Calendar	July / Aug	July / Aug	July / Aug

PIO Quota (Yes / No) : No.

14. Academic Session : June to May
Examination Systems, Year / Sem : Semester
Period of declaration of results : One month
15. Counseling / Mentoring : Yes
Career Counseling : Yes
Medical Facilities : Yes
Student Insurance : Yes
16. Students Activity Body : Yes
Cultural Activities : Yes
Sports Activities : Yes
Literary Activities : Yes
Magazine / Newsletter : Yes
Technical Activities / TechFest : Yes
Industrial Visits / Tours : Yes

	Alumni Activities	:	Yes
	Hostel Facility (Separate for Boys & Girls)	:	Yes
	Transport	:	Yes
	Canteen	:	Yes
17.	Name of the Information Officer for RTI	:	Mr. P. Jeeva Kalyana Sundaram
	Designation	:	Special Officer
	Phone number with STD Code	:	044-27156750/51/52
	FAX number with STD Code	:	044-27156640/41
	Email	:	
			specialofficer@rajalakshmi.edu.in