MANDATORY DISCLOSURE

RAJALAKSHMI ENGINEERING COLLEGE (M.C.A.)

1.	AICTE File No	:	F.No.TN - 45 / ET-MCA/99-2000
	Date & Period of Last Approval	:	10.05.2012 & 2012-13
2.	Name of the Institute	:	Rajalakshmi Engineering College (M.C.A)
	Address of the institution	:	Rajalakshmi Nagar Thandalam, Chennai 602105.

	City & Pincode	:	Chennai, 602 105.
	State / UT	:	Tamil Nadu
	Longitude & Latitude	:	$80^O0'14.52"E$ $13^O0'30.94"N$
	Phone Number with STD Code	:	044-37181016
	Fax Number with STD Code	:	044-37181113
	Office hours at the institution	:	8.00 am to 5.30 pm
	Academic hours at the institution	:	8.00 am to 3.30 pm
	Email	:	specialofficer@rajalakshmi.edu.in
3.	Type of Institution	:	~~Govt / Govt aided / University Dept / Deemed Univ~~ / **Private – Self Financed**
	Category (1) of the Institution	:	~~Non Minority~~ / **Minority (Linguistic)**
	Category (2) of the Institution	:	**Co-education** ~~/ Women only~~
4.	Name of the organization running the Institution	:	Rajalakshmi Educational Trust

	Type of the Organization	:	~~Society~~ / **Trust** / ~~PPP~~
	Address of the Orgnization	:	K 67 Anna Nagar East, Chennai 600 102.
	Registered with	:	Sub Registrar Office, Anna Nagar, Chennai 40.
	Registration Date	:	25.04.2000
	Website of the organization	:	www.rajalakshmi.edu.in
5.	Name of the affiliating University	:	Anna University, Chennai.
	Address	:	Sardar Patel Road, Guindy, Chennai.
	Website	:	www.annauniv.edu
	Latest Affiliation Period	;	2012-13
6.	Name of the Principal / Director	:	Dr. V. Prasanna Kumari
	Exact Designation	:	Professor & Head
	Phone No with STD Code	:	044-37181016
	Fax No with STD Code	:	044-37181113
	Email	:	hod.mca@rajalakshmi.edu.in
	Highest Degree	:	M.C.A., Ph.D.
	Field of Specialization	:	Software Engineering, Information Security
7.	Governing Board Members	:	

College Governing Council :
The members of the Governing Council are :

Thiru. S. Meganathan, B.E., F.I.E.   **Chairman**
K-67, Anna Nagar East, Chennai – 600 102.

Dr. Mrs. Thangam Meganathan,
            M.A., M.Phil., Ph.D.,   **Chairperson**
K-67, Anna Nagar East, Chennai – 600 102.

Thiru. Abhay Shankar Meganathan, B.E., M.S.   **Member**
K – 67,Anna Nagar East, Chennai – 600 102.   (Trust Nominee)

Prof. Dr. C R Muthu Krishnan Former Deputy Director, IIT-M & Consulting Advisor, TCS	**Member**
Mr. K. Jayaramakrishnan Former Vice President (Global Alliances) Tata Consultancy Services, Chennai.	**Member**
Thiru. K. A. A. Jabarullakhan, B.E. No. 8/7, F- Type, Sidco Nagar, Villivakkam, Chennai – 600 049.	**Member** (Trust Nominee)
Dr. S. Muthu, B.E. M.E., Ph.D. B-622, River Apartments, 4th Main Extension, Kotturpuram, Chennai – 600 085.	**Member** (Trust Nominee)
The Regional Officer, Southern Regional Office, A.I.C.T.E. Shastri Bhavan, Chennai-600 006.	**Nominee of the** G.O.I. Ex-Officio
Mr. Udayachandran General Manager, Works Engineering Division, Lucas TVS Ltd, Padi, Chennai – 600 050.	**Nominee of the** **University**
Mr. Ramesh Chand Meena, IAS., Commissioner of Technical Education, Chennai – 600 025.	**Ex-Officio** Member
Dr.T. Alwarsamy, Ph.D. Liaison Officer, Directorate of Technical Education, Chennai	**Nominee of the State** **Government**
Dr. V. Prasanna Kumarai, M.C.A., Ph.D. Principal, Rajalakshmi Engineering College (M.C.A), Chennai 602 105.	**Member**

Frequency of meeting & Date of last meeting	:	Twice in a Year (28.10.2012.)

8.   **Academic Advisory Body**   **:**

Dr. C.R. Muthukrishnan Consultant Advisor, Tata Consultancy Services A-3, Dhruva Nivas 23, South Mada Street Srinagar Colony, Saidapet, Chennai – 600 015.	**CHAIRMAN**

Dr. P.V. Vaidyanathan   **MEMBER**
Former Vice-Chancellor, Annamalai University
C-1, Ashok Enclave,
18, I Avenue, Ashok Nagar,
(Opp. Police Training College)
Chennai – 600 083.
Resi. Ph : 044-24746610
Cell : 94440 – 21099.

Thiru. S. Meganathan, B.E.,F.I.E.   **MEMBER**
Chairman,
Rajalakshmi Engg. College,
K-67, Anna Nagar East,
Chennai – 600 102.
Resi. Ph : 044-26202756.

Dr. (Mrs). Thangam Meganathan,   **MEMBER**
                M.A., M.Phil., Ph.D.,
Chairperson,
Rajalakshmi Engg. College,
K-67, Anna Nagar East,
Chennai – 600 102.
Resi. Ph : 044-26202756.

Dr. V. Sankara Narayanan   **MEMBER**
Director,
Tamil Virtual University,
No.9, Engineer's Avenue,
Tansi Nagar, Velachery
Chennai – 600 042.
Res.Ph.044-22433181, Mobile: 98410 62105

Prof. H. Devaraj   **MEMBER**
Professor,
Department of Zoology,
University of Madras,
Guindy Campus, Chennai –600 025.
Resi. Ph : 044- 24419596

Dr.S. Muralidharan   **MEMBER**
Chief Scientist,
Tata Consultancy Services,
Chennai.

Ms. Hema Gopal,   **Member**
Vice President,
Tata Consultancy Services,
Chennai.

Mr S.Nagarajan   **MEMBER**
Executive Director (Retd),
Ashok Leyland Ltd, 16/27, Seethammal Road,
Alwarpet, Chennai 600 018
Resi 044-24341296

Mr.Hari Eswaran   **MEMBER**
Chairman – Easun Group
VI Floor, Temple Tower,
672,Anna Salai.Chennai 600035
Ph: 044-24346412

Mr.K.Ramachandran   **MEMBER**
Corporate Marketing & Communications,
Cognizant Technology Solutions
No.8,7th Cross Karpagam Garden,
Adyar, Chennai 600 020.
Ph.044-28116033 / 43602134

Mr.G.D.Sharma,   **MEMBER**
Principal, Beeline HR Advisory,
T. Nagar, Chennai 600 017
Mobile : 98409 98103

Frequency of meeting & Date of last meeting   :   Twice in a Year
                                                                                (14.10.2012.)

9.   Student feedback mechanism on Institutional Governance / Faculty Performance:

✓ Faculty members who are not handling the particular class are given the responsibility of collecting feedback from students belonging to that class to ensure free and fair response.

✓ A structured proforma consisting of important parameters pertaining to teaching- learning process has been designed for the purpose of collecting students' feedback.

✓ The responses are subject to Electronic Data Processing and the results are analysed by the HoDs and the Principal, and the feedback is communicated to the faculty members concerned wherever necessary, for their improvement.

✓ Students feed back on value added programme conducted (for example guest lectures, seminars, employability camp, etc.) is obtained at the end of the programme by distributing questionnaire on the event.

The feedback is entered into computer and the ratings given by students are calculated to arrive at a cumulative index which will denote the rating of the students for the faculty in a given subject. Further, parameter wise rating also noted for certain parameters to identify the strength and areas for improvements for the faculty.

5 – Excellent, 4 – Very Good, 3 – Good, 2 – Fair, 1 - Poor

The subject knowledge, presentation skills, and the readiness of the faculty to help the students in case of clarifications, additional inputs given in the class and other factors could be inferred from the feedback.

The inputs are communicated to the faculty members through HoD by the Principal for suitable improvements. Besides, the inference is discussed with the faculty members during the annual faculty appraisal.

10.   Grievance redressal mechanism for faculty, staff and students:

There is a grievances redressal committee which is functioning to look into the grievances of teaching and non-teaching staff , and students.

It consists of Dr. R. Kalpana, Dean - Computing Science, Dr. V. Prasanna Kumari - Principal, Dr. A. Anthonisan, Associate Professor, Mr. B R Gopi, Assistant Professor and Mr. R Balaji, Administrative Officer and student representatives.

The committee conducts regular meetings to study the grievances and recommends ameliorative measures to the principal for suitable action. A number of grievances have been sorted out during past few years. Normally every genuine grievance is promptly attended. Action taken reports is maintained.

Functions:

A committee consisting of Chairperson, Principal, and the Administrative Officer discusses representations received from staff members. The HOD concerned serves as co-opted member, wherever necessary. It operates in two modes: when a individual or group is having a grievance it is discussed with grievance redressal committee. Also the grievances are expressed in the regular meeting of faculty members and for the students it is expressed by class representatives in their class committee meetings.

Number of grievances redressed during the last two years is around: 1

11. Student Details : A. Admission

Name of the Department	Course	Level : UG / PG	1st Year of Approval by the Council	Year wise Sanctioned Intake			Year wise Actual Intake			Cut off marks - General Quota		
				2012-13	2011-12	2010-11	2012-13	2011-12	2010-11	2010-11	2009-10	2008-09
M.C.A	Computer Applications	PG	2001	60	120	120	31	70	87	87	86.5	18

B. RESULT ANALYSIS

Name of the Department	Course	Level : UG / PG	1st Year of Approval by the Council	% of students passed with Distinction			% of students passed with First Class		
				2009-12 Batch	2008-11 Batch	2007-10 Batch	2009-12 Batch	2008-11 Batch	2007-10 Batch
M.C.A	Computer Applications	PG	2001	10	51	7	16	13	39

C. PLACEMENT DETAILS:

Name of the Depart-ment	Course	Level : UG / PG	1st Year of Approval by the Council	Students Placed			Average Pay Package. Rs/ Year			Students opted for Higher Studies			Accreditation Status of the Course (Accredited / Provisionally Accredited / Not Accredited / Not Eligible Yet
				2011-12	2010-11	2009-10	2011-12	2010-11	2009-10	2011-12	2010-11	2009-10	
M.C.A.	Computer Appli-cations	PG	2001	28	26	2	2.74	2.66	2.1	-	-	-	Not Accredited

12. Faculty Details:

No	Name of the Faculty	Designation	Date of Joining	Highest Qualification	Area of Specialization
1	Dr. V Prasanna Kumari	Principal	06.01.2012	M.C.A., Ph.D.	Computer Application
2	Mr. Kumar. R	Associate Professor	11.06.2007	M.Tech., (Ph.D.)	Software Engineering
3	Dr. Anthonisan. A	Sr. Associate Professor	08.08.2007	M.C.A., M.Phil., Ph.D.	Computer Networks
4	Ms. S Sathya	Assistant Professor (SS)	12.08.2002	M.C.A., M.Phil.,	Computer Application
5	Dr. N. Prabakaran	Assistant Professor (SG)	10.02.2010	M.Sc., (M.Tech.,), Ph.D.	Network Security
6	Ms. Sophia Solomon	Assistant Professor (SS)	22.09.2004	M.C.A., M.E.,	Web Services
7	Ms. Anubarathi.B.U.	Assistant Professor (SS)	16.05.2007	M.C.A., M.E.,	Database Management Systems
8	Ms. N M Kavitha	Assistant Professor (SG)	16.06.2008	M.C.A., M.Phil.,M.Tech.,	Computer Applications
9	Ms. R S Nisha	Assistant Professor (SS)	16.06.2008	M.C.A., M.Phil.(M.Tech.,)	Project Management
10	Ms. J. Anitha	Assistant Professor(SS)	02.08.2012	M.Sc., M.Tech.,	Computer Application
11	Ms. G Padmavathi	Assistant Professor	01.08.2007	M.C.A., M.Phil., (M.E.,)	Parallel and Distributed Computer
12	Mr. B R Gopi	Assistant Professor	01.07.2010	M.C.A.,	Database Management
13	Ms. M R Sheeba	Assistant Professor	12.06.2006	M.C.A., M.Phil., M.E.,	Grid Computing

14	Ms. P Suchithra	Assistant Professor	27.06.2011	M.C.A.,	Computer Application
15	Mr. D Selvaraj	Assistant Professor	22.12.2011	M.C.A., M.Phil.,	Data Structure
16	Mr. R Arthi	Assistant Professor	22.08.2012	M.C.A., M.Phil.,	Computer Application
17	Mr. A Vivek	Assistant Professor	01.06.2012	M.C.A.,	Computer Application
18	Ms. V Brinda	Assistant Professor	01.06.2012	M.C.A.,	Database Management
19	Ms. G P Mohana Priya	Assistant Professor	01.06.2012	M.Sc., (IT), M.Phil.,	Computer Application
20	Ms. Kamatchi Priya	Assistant Professor	02.08.2012	M.C.A.,	Computer Application

13. Admission Quota :

    Entrance Test / Admission Criteria :

	2012-13	2011-12	2010-11
Cut Off / Last Candidate Admitted	87	86.47	44.00
	5.82	54.00	
Fees in Rupees	Rs.25000/-		
Number of Fee Waivers offered	-	-	-
Admission Calendar	July / Aug	July / Aug	July / Aug

    PIO Quota   (Yes / No) :   No.

14. Academic Session : June to May

    Examination Systems, Year / Sem : Semester

    Period of declaration of results : One month

15. Counseling / Mentoring : Yes

    Career Counseling : Yes

    Medical Facilities : Yes

    Student Insurance : Yes

16. Students Activity Body : Yes

    Cultural Activities : Yes

    Sports Activities : Yes

    Literary Activities : Yes

    Magazine / Newsletter : Yes

    Technical Activities / TechFest : Yes

Industrial Visits / Tours	:	Yes	
Alumni Activities	:	Yes	
Hostel Facility (Separate for Boys & Girls)	:	Yes	
Transport	:	Yes	
Canteen	:	Yes	

17.	Name of the Information Officer for RTI	:	Mr. P. Jeeva Kalyana Sundaram
	Designation	:	Special Officer
	Phone number with STD Code	:	044-27156750/51/52
	FAX number with STD Code	:	044-27156640/41
	Email	:	

specialofficer@rajalakshmi.edu.in