



RAJALAKSHMI ENGINEERING COLLEGE

An AUTONOMOUS Institution
Affiliated to ANNA UNIVERSITY, Chennai

Minutes of the IQAC Meeting held on 12th January 2018 at 1.30 p.m in the Conference Room.

Implementation of previous plan :

S. No.	Agenda Point	Activity details
1	Arrear Management Classes	Review the arrear management classes.
2	Department Annual Review Meeting	Each department has to fix short term and long term goals for their respective departments.
3	Alumni Meet	
4	ISSE - Student Chapter	Sriharikota - Chennai Chapter
5	AICTE Skill Test	
6	All faculty meeting	5 th February, 2018
7	Unit Test and Retest	
8	+2 Students visiting REC Laboratories	Plus Two students from Mevalurkuppam Village School visited REC labs and faculty members assisted them.
9	NBA Team Visit	NBA Expert Team visited our campus on 27 th February for reaccreditation and data verification in compliance reports for the departments Aeronautical Engg., Automobile Engg., Biomedical Engg., Computer Science Engg., Biotechnology.
10	Academic Council Meeting	Second Academic Council Meeting was held on 28 th February, for reviewing syllabus of departments. Core and elective papers distribution, Courses relevant to industry to be added in curriculum were discussed.
11	Anti-ragging undertaking	Online anti-ragging undertaking form was filled by students supervised by respective class advisors.
12	Announcement of Autonomous Results	The results for First year UG and PG were announced which will be followed by process of reevaluation and conduct of supplementary exam.


Plan for next quarter:

S. No.	Agenda Point	Activity details
1	Modernizing Labs	HoDs who have updated curriculum based on latest developments, can give requirement of equipment in emerging technology fields with reference to updating labs.
2	Nomination for Best Outgoing Students	Nominations are requested from HoDs towards Best Outgoing Student awards <ol style="list-style-type: none"> 1. TCS Best Student Award 2. REC Best Outgoing Student Award 3. VOC Memorial Award (Best Outgoing

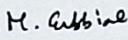
		Student of Aeronautical Engineering Branch) 4. GCT - 70 batch award (Best Outgoing Student of Mechanical Engineering Branch)
3	Finalising Curriculum for Autonomous Stream (V to VIII semesters)	Meeting for finalising curriculum to be held in May. HoDs are requested to prepare a document with proposed curriculum, vision and justification for framing the same.

Signature of the members who were present for the meeting :

Dr.S.N.Murugesan

Principal  12/11/18


Dr.M.Subbiah

Emeritus Professor, EEE 

Dr.G.Thanigaiyarasu


Dean, Mechanical Engineering

Dr. Johanna Rajkumar

Dean, BioTechnology 


Mr. I.Philip Praveen

Director, Training & Placement

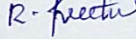
Mr.R.Balaji

Administrative officer 

Ms.Kalaiselvi

Admission officer 

Ms.Preetha.R [III year BioTech]

Student representative 

Dr.V.Prasannakumari

Co-ordinator, IQAC 

Following members conveyed their inability to attend :

Mr.M.Ezhumalai, Tahsildhar

Local Society

Mr.Janakiraman

Parent

Mr.V.Ramakrishnan, TNSCB

Industrialist

Mr. Manish P.J [III year IT]

Student representative

Mr. Deepak V.M

Alumni