Implementation of previous plan:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Agenda Point</th>
<th>Activity details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Finalising Curriculum for Autonomous Stream (V to VII semesters)</td>
<td>Meeting to finalise the curriculum was held in May.</td>
</tr>
<tr>
<td>2</td>
<td>Patentable projects</td>
<td>Faculty member's project whose projects have been identified for applying for patents and the details necessary were made ready by IPR Cell.</td>
</tr>
<tr>
<td>3</td>
<td>Committee for project proposals</td>
<td>A committee has been framed for coordinating with faculty members and initiate the preparation of project proposals. Their responsibilities include identifying thrust areas &amp; external agencies for funding, in coordination with respective department HoDs identify the areas of research of PhD pursuing and PhD completed faculty members and enable them to prepare the draft proposal.</td>
</tr>
<tr>
<td>4</td>
<td>Faculty Preparation Program</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Timetable preparation</td>
<td></td>
</tr>
</tbody>
</table>

Plan for next quarter:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Agenda Point</th>
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</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>NIRF Ranking</td>
<td>Advisor discussed the key factors to be looked into by the departments for the college to come in the '1 - 50' ranking bracket.</td>
</tr>
<tr>
<td>2</td>
<td>UGC Letter - Summer Internship</td>
<td>UGC has sent a mail for including summer internship as elective course related to 'Swachcha Bharat Abhiyan'. An expert panel for reviewing curriculum with industry experts and management representative was formed to discuss the curriculum for semesters V to VIII.</td>
</tr>
<tr>
<td>3</td>
<td>Budget proposals</td>
<td>HoDs are requested to give budget proposals for 2018-19 academic year pertaining to equipment, consumables, services, record notebooks, events (conferences, seminars, workshops, FDPs) and send it to Administrative Officer before first week of May.</td>
</tr>
<tr>
<td>4</td>
<td>Brainstorming session</td>
<td>COE and HoDs</td>
</tr>
</tbody>
</table>

Signature of the members who were present for the meeting:

Dr. S.N. Murugesan Principal
Dr. M. Subbiah  
Emeritus Professor, EEE

Dr. G. Thanigaiyarasu  
Dean, Mechanical Engineering

Dr. Johanna Rajkumar  
Dean, BioTechnology

Mr. I. Philip Praveen  
Director, Training & Placement

Mr. R. Balaji  
Administrative officer

Ms. Kalaiselvi  
Admission officer

Dr. V. Prasannakumari  
Co-ordinator, IQAC

Following members conveyed their inability to attend:

Mr. M. Ezhumalai, Tahsildhar  
Local Society

Mr. Janakiraman  
Parent

Mr. V. Ramakrishnan, TNSCB  
Industrialist

Mr. Manish P.J. [III year IT]  
Student representative

Ms. Preetha. R. [III year BioTech]  
Student representative

Mr. Deepak V.M  
Alumni