

# Minutes of the IQAC meeting conducted on 22<sup>nd</sup> June 2016

## **IQAC Members**

Dr.S.N.Murugesan	Principal
Dr.M.Subbiah	Emeritus Professor, EEE
Prof.S.Sankar	Dean, MBA
Mr. I.Philip Praveen	Director, Training & Placement
Dr.Yogesh Kumar Sinha	HoD, Aeronautical Engineering
Dr. Johanna Rajkumar	Dean, BioTechnology <i>Johanna Rajkumar</i>
Mr.R.Balaji	Administrative officer
Mr.Vijay Kumar	Industrialist
Dr. P.Kaliraj	Professor – Anna University
Dr.V.Prasannakumari	Co-ordinator IQAC

## ***College achievements and recognitions in Surveys:***

It makes us happy to note that our college has been ranked in high positions by different surveys conducted as below.

REC has been ranked as 27th best Private Technical Institution by Data Quest in the Top 100 Best Technical Schools Dataquest-CMR T-School Survey 2016.

REC is ranked 21st in Top 100 Private Engineering Colleges in India & 13th in Top 20 Engineering Colleges in India in Placements in the Top 100 PRIVATE ENGINEERING COLLEGES SURVEY 2016 by Higher Education Review.

REC is listed as ONE of the TOP PRIVATE ENGINEERING INSTITUTE in the TIMES ENGINEERING INSTITUTE RANKING SURVEY 2016.

## ***NAAC accreditation with "A" Grade :***

It is indeed a remarkable achievement to get accredited by NAAC with "A" Grade. This had been possible by the continued contribution of IQAC team and all members of REC.

Some of the recommendations given by the NAAC team for quality enhancement are as follows:

- a. Library resources to be upgraded and efforts to be taken for better utilization by students and faculty



- b. Upgrade of faculty quality by trainings and sabbaticals
- c. Suitable rewards and recognitions for faculty involving in consultancy & projects
- d. Serious efforts to be made to apply for academic autonomy
- e. Publications in high impact journals and innovative projects to be encouraged
- f. Confidentiality and analysis of online feedback to be improved to counsel “weak teachers” and recognise “outstanding teachers”
- g. College strategic plan to be prepared and getting approval from governing body for initiating the required steps for its timely implementation
- h. IQAC to take proactive steps to ensure continuous improvement in quality, standards and relevance of academic, research and extension activities.

### ***NBA re-accreditation :***

6 departments(Auto, Aero, BT, BME, CSE, Mech) were accredited by NBA earlier for two years upto June 2016. Subsequently, on submission of pre-qualifier they are given provisional extension of one more year.

NBA expert committee visited for IT & EEE departments and they were accredited for two years (June 2016 – 18). By the recent policy of NBA to extend all accreditations to three years, pre-qualifiers from IT and EEE have been uploaded and are under process.

Civil Engineering and MBA departments will be submitting their pre-qualifiers and SARs for first time accreditation during this semester.

### ***Application for Autonomy***

Application for award of autonomous status has been submitted through Anna University.

Departments are requested to start working on detailed syllabi for their II,III & IV year courses.

### ***Faculty Preparation and Calendar for Odd semester2016:***

Academic calendar has been prepared and circulated ahead of the commencement of the semester and all faculty members have got their Lesson plans and notes approved before the date.

### ***Annual stock verification and resource readiness:***

There had been a thorough annual stock verification for all the departments and their readiness to conduct the ensuing semester was ensured.



IQAC ensured that the consumables for the practical courses for odd semester have been procured. Equipments which are to be serviced have been identified and efforts are being taken to repair them before the practical classes commence. Those equipments which are beyond economic repair will be replaced with new ones.

### ***Initiation day:***

It has been proposed to conduct the Initiation day on August 1<sup>st</sup> 2016 for the fresh batch of B.E, B.Tech. students for the academic year 2016. As a new initiative, student representatives of various co-curricular and extra-curricular units presented their activities to inspire their juniors.

### ***College Development Council meeting:***

College Development Council met on 28-2-2016 and discussed on various activities and plans of the institution as below,

1. Brief presentations were made for the information of the members highlighting the various activities of the institution, since the last meeting of the council.
2. Application for academic autonomy
3. AU Results Analysis – Apr 2015/Apr 2014

### ***Bridge Courses***

For the first two weeks from the commencement, first year students will take up bridge courses to get oriented in subjects to be taught in the first semester. This helps to ensure that the pre-requisites are met to understand the courses better.

### ***Departments to plan their co-curricular events in advance:***

Hods were requested to plan their co-curricular and extra curricular activities well in advance for the academic year 2016-17 and make sure that there are enough number of working days for courses delivery.

### ***Non-teaching/support staff skill enhancement programmes- NSDC :***

Departments are requested to come up with proposals for different training programmes to upgrade the skills of supporting staff based on their need and relevance. Courses offered by NSDC, CEP-IITs etc may be considered as applicable.



### **Department review Meetings**

In order to review the progress of the academic activities of each department every month, it is proposed to continue to have meetings on a Saturday, where presentations will be made by departments sharing their activities and achievements. This provides a chance for all to share and learn the best practices mutually. Six departments will be scheduled for one Saturday and rest will be doing presentations on the next Saturday.

### **Adjunct faculty in Teaching**

To facilitate more industry professionals to visit our campus and teach the most recent trends in the industry, it is recommended to make all Saturdays as working days. This will provide our students an immersive experience on the industry practices. The college will have Sundays and Mondays as weekly holidays.

### **Programming Competition**

IQAC suggested that programming competitions can be conducted periodically across all departments and all years. Winners may be appraised appropriately.

### **Attendance Improvement**

Heads of the departments are requested to monitor the attendance of students and take measures to improve it.

### **Air conditioned Buses**

IQAC suggested that A/C buses in select routes can be inducted considering the fatigue and duration of commuting. Based on the response of the students, the number of buses may be increased in a phased manner.

Next formal meeting of IQAC would be scheduled in the first week of Feb 2017.

S. N. Murugesan  
22/6/16

(S.N.MURUGESAN)

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